

**WAITSFIELD BOARD OF SCHOOL DIRECTORS**  
**Meeting Minutes**  
**Monday, December 13, 2010, 5:00 p.m.**  
**Harwood Union High School**

Board Members Present: Elizabeth Cadwell, Helen Kellogg, Scott Kingsbury, Wrenn Compère at 5:40, and Rob Williams (chair).

WWSU and WES Staff Present: Kaiya Korb.

I. CALL TO ORDER. Rob Williams called the meeting to order at 5:05 p.m.

**II. APPROVAL OF MINUTES**

Helen Kellogg moved to accept the minutes from the November 15, 2010 Waitsfield School board meeting. Scott Kingsbury seconded and the minutes were unanimously approved.

**III. DISCUSSION**

• Audience and written communication. None submitted.

• Budget:

- General Fund, Draft 2 - Capital Improvement - Challenges for Change:  
Kaiya Korb noted updated figures on the second draft of the budget, specifically with respect to higher revenues as well as higher healthcare expenses, which netted an overall cost increase. To compensate for this increase, Kaiya reduced the amount set aside for the capital improvement fund. There would remain a balance in this fund but the amount would require tighter priorities and delayed scheduling for one or more key projects like insulation; tiling and replacing the carpet extractor are necessities. Also noted was the shift of a portion of the resources for the WES tech integrationist to support a union-wide director position. We expect efficiencies from the shift, with acknowledgement that this will present a reduction of daily hands-on services available in the school. The board and Kaiya agreed to leave the current preschool programming plan in place (5 days a week). The board discussed the opportunity to reduce the program to 3 days a week and determined that we would like to hold with the 5 day program that supports important special needs and early intervention opportunities. A potential reduction from 5 to 3 days would account for a \$22K savings. If further reductions are needed, we would look to this area. Finally, Kaiya recommended increasing the school nurse position from .7 to .8, for a cost of approximately \$5K. The rational for this increase was laid out in the prior board meeting. Given the tightness of the budget, the board asked for Kaiya to explore other solutions before considering the increase in overall hours to .8. With respect to the capital funds, the board is leaning toward rolling over the fund balance to this special fund and not reducing or increasing said amount.

- Water System Update: The meeting on December 20th will have a presentation from the Municipal Water Task Force, and we will review the updated quotes for the chlorination and UV options. We currently have a signed contract to pursue the town water project. To withdraw from the contract would require board action. The intent is to have the discussion be videotaped, and Kaiya will plan a Valley Reporter interview after the meeting to ensure that people understand the decisions made.

#### ADJOURNMENT

Elizabeth Cadwell made a motion to adjourn the meeting. Wrenn Compère seconded and the motion was unanimously approved. The meeting was adjourned at 6:04 p.m.

Respectfully submitted,

Helen Kellogg  
Secretary and Clerk

**WAITSFIELD BOARD OF SCHOOL DIRECTORS**  
**Washington West Supervisory Union Wide Meeting**  
**Meeting Minutes**  
**Monday, December 13, 2010, 6:00 p.m.**  
**Harwood Union High School**

Board Members Present: Elizabeth Cadwell, Helen Kellogg, Scott Kingsbury, Wrenn Compère, and Rob Williams (chair).

WWSU and WES Staff Present: Kaiya Korb.

I. CALL TO ORDER. Rob Williams called the meeting to order at 6:09 pm.

II. ACTIONS:

- Challenges for Change:

Michelle Baker reviewed the projected budgets for each school as compared to the reductions requested by the state in the challenges for change program. The WES board discussed our position. Elizabeth Cadwell made a motion to submit the following statement. Wrenn Compère seconded and the board unanimously approved the motion. The statement submitted was: *Based on our preliminary budget information at this date, we may not be able to meet the DOE's recommended C4C reductions.*

- G14-R: Class Size. First reading.

The board met to discuss the table of numbers and the procedures provided and warned for adoption at the December 20th meeting.

III. ADJOURNMENT:

Scott Kingsbury made a motion to adjourn and Elizabeth Cadwell seconded. The motion was unanimously approved and the meeting was adjourned at 6:39 p.m.

Respectfully submitted,

Helen Kellogg  
Secretary and Clerk