

# Washington West Supervisory Union Model Policy

## Policy D7-R

### D7-R: VOLUNTEERS AND WORK STUDY STUDENTS

The School Boards of the member district schools of the Washington West Supervisory Union: Fayston Elementary School, Harwood Union High School, Moretown Elementary School, Waitsfield Elementary School, Warren Elementary School, and the Waterbury/Duxbury Union School District (Crossett Brook Middle School and Thatcher Brook Primary School) recognize the valuable contributions made to the schools by volunteers and work study students. They further recognize that appropriate supervision of volunteers and work study students will enhance their contributions as well as fulfill the responsibility that the school districts have for the education and safety of its students. The Superintendent shall develop administrative rules and procedures to ensure that volunteers and work-study students are appropriately screened prior to entering into service in the school districts, and only volunteers and work-study students who have been screened and approved by the superintendent have extended unsupervised contact with students.

All volunteer activities considered to be part of the regular school programs shall be administered by the same basic standards, policies and procedures as all school activities staffed by paid school personnel, with the principals and school boards having the same level of responsibility for and authority over volunteer activities as they have respectively in regard to other school activities. In addition, the administration shall develop and implement as appropriate, policies and procedures specifically pertinent to volunteer activities.

#### **Definitions**

For purposes of this policy and administrative rules and procedures developed pursuant to this policy:

1. **Volunteer** means an individual not employed by the supervisory union who works on an occasional or regular basis in the school setting to assist the staff. A volunteer works without compensation or economic benefits.
2. **Work Study Student** means a post-secondary student who receives compensation for work performed at a school operated by the supervisory union as part of a work experience program sponsored or provided by the college or university at which he or she is enrolled. A student working toward a teaching credential who is placed as a student teacher at a district school is not a work study student.

Date Warned: 01.20.11  
Date Adopted: FES: 02.15.11; HUHS: 02.16.11; MES: 02.01.11; W-D: 02.08.11; WES: 02.14.11; WS: 02.10.11  
Legal Reference(s): 16 V.S.A. § 260  
Cross Reference:

Revised 08/25/2010