

Waitsfield Elementary School PTA Meeting

Minutes, 11-10-2011

In Attendance: Helen Ward, (president), Beth Libby (vice president), Jennifer Stella (secretary), Buny Downing, Brent Pearson, Jen Soucy, Sara Arman, Bear Simmons, Krissa Hammond, Christine Sullivan (Treasurer).

Ski and Skate Sales Status: What to expect

Everything looks good right now, volunteers a separate entity. Beth and Buny are in charge of food and Helen helping Amy (who will be away) with volunteers.

Election signs were put up Mon morning and they were gone by Tues morning. If anybody is going to Middlesex we could use a sign there.

Thursday:

Tent is going up today, racks are arriving from Sugarbush. If anyone sees Sugarbush employees pls thank them, they give the banner, the racks, the posters, and they have been so supportive continually year after year. Strong men are coming this evening and it usually takes about 90 minutes to move everything in.

Friday:

Afterschool program will be in Dan Greenleaf's classroom on Friday and parents will pick up their kids thru the same door that people will be dropping off items (Tom Young's door). We will be trying to get the last vendors out before pick up time but parents are advised to seek alternative transportation for their children (Carpool, bus, etc) as the parking lot will be busy.

Vendors are arriving at 12 pm tomorrow (Friday). The parking lot will be cordoned off to accommodate them. We usually ask the vendors to limit floor items to 100 items and then they can restock. They come in the gym doors and will be asked to limit their stock due to safety and fire code.

There should be somebody outside as well as the white board directing those who are pre-registered versus not.

Volunteers for Fri include those who will help unload in the morning and then in the afternoon they will sort things and wait for community members to arrive for the evening shift who will get everything set up and organized. There will be somebody (Connor and Lia – please thank them!! - sleeping in the tent.)

Volunteers can shop early from 7-8 am (kids can come during this time). Sat morning volunteers come in at 8:30. Helen Ward will check in volunteers.

*** Volunteers: Please do not bring children under the age of 15.***

Saturday:

Sat morning doors open at 9 am. There will be a sheriff here. Volunteers will have radios to help communicate. There is 30 minute overlap time between shifts. Saturday evening we will need help moving all items out of the tent and inside because we do not have security (tent sleepers) that evening.

Sunday:

Doors at 8:30 and markdown occurs on Sunday (“dicker table”); clean up crew arrives at 3 pm. People need to pick up their gear that has not sold, by 3 pm if they wish to bring it home. We are usually finished by approx 6 pm. Free stuff will be offered under the tent when we are all done. There will be two custodial staff here for as long as needed.

If during at any time you find a tag or an item without a tag please find Bear during the sale – she will often be able to match them up with the right tag or item....

Thanks for all your support.

Ski and Skate Sale / Food (Beth Libby): Beth is coordinating all the food and those who cannot help are asked to please provide food for the volunteers. Beth is also coordinating the 6th grade bake sale fundraiser, which will be outside. The 5th graders are also fundraising with hot drinks outside. Kaiya is ensuring proper supervision for the 5th and 6th graders. Friday evening there will be pizza provided.

Minutes from last meeting – motion to approve Helen Ward, seconded Christine Sullivan all in favor approved.

Please join us for the next meeting on 12/8/2011 (7:40 am)