

Waitsfield Elementary School
Parent Teachers Association (PTA)
Agenda Items
December 11, 2018
6pm-Library

Attendance: Erin Koch, Kaiya Korb, Elizabeth Schwartz

6:00 Welcome and Sign In

6:10 New Officer Positions: Both the Vice President and now the Treasurer positions are unfilled. Discussed where we are with PTA? Possibly check in with people about participation -- Where is the membership? We could have informal conversations and send out a few questions to get some more input. Kaiya offered to draft some questions.: How often do we need to meet? What is the purpose?

We discussed moving to having Grade level representation for the PTA-- asking for a representative from each classroom, for the remainder of the year, while also trying to condense and focus our meetings. In looking at our remaining tasks, we agreed that we could have one more late winter meeting (March 12) and two in the spring (April 9 and May 14-officers and budget), if we authorize officers to make decisions about money under \$500 in between these meetings.

To do: Kaiya will draft letter to families to go out in January 2019 regarding this new structure (room representatives); will follow up looking for volunteers as needed. Kaiya will also talk to teachers, prior to then, about this idea.

Treasury next steps: To make the job more doable, we agreed to move the bulk of the work to a paid position for bookkeeping, with the treasurer in the role of oversight and not the bookkeeping. We will solicit volunteers in the communication that goes out in January. Elizabeth will follow up with potential bookkeepers for this role.

6:40 Budget Review- Look at profit/loss and looking at buying playground equipment.

6:50 Final check in about Ski and Skate: outstanding thank yous, concerns, or suggestions-Telecom is missing poles, maybe in the garden shed. Elizabeth will take a look to find the poles. Some final thank yous need to happen; Elizabeth will take care of this. Allison

has been very dedicated and helpful. We will need to purchase a computer for the next sale. Waiting to hear of a good quality device that will meet the needs of the program.

6:55 Winter sports program: working on getting equipment to and from the mountain. There are a couple of people willing to help out. Kaiya is coordinating.