

**Waitsfield Elementary Board of School Directors**

**June 28, 2016**

**Waitsfield School Library**

**Present:** Christine Sullivan, Jeremy Gulley, Barclay Rappeport

School staff: Kaiya Korb

The meeting was called to order at 6:36 pm

**Additions and Edits to Agenda** – There were none.

**Audience and Written Communication** – There was none.

**School Board consolidation follow-up & board retreat planning**

- Jeremy submitted a thank you letter to the Valley Reporter thanking Waitsfield voters for the vote supporting school board consolidation. The letter has not yet been published. Kaiya suggested that the board writing a letter to the school community, through the school newsletter, after the retreat would likely be best received. Such a letter could also help to clarify that there will be two boards operating for the coming year and the role of each of these boards.
- There was discussion as to the role of the current WES board for the coming year, a topic that will be further explored at the board retreat.
- Kaiya is starting a list of things that may be unique to our school community for the school board to consider how to continue to support.
- Board retreat planning – the retreat is scheduled for 5pm on August 25<sup>th</sup>.

**Approve Board Orders** – Christine Sullivan moved to approve Board order 1177 for \$535,670.47, Jeremy Gulley 2<sup>nd</sup>, unanimous approval.

**Approve Meeting Minutes**

- May 16, 2016 Meeting Minutes – Christine Sullivan noted an amendment detailing who voted in what ways for approval of policy F-3. . Christine Sullivan moved to approve the minutes as amended, Jeremy Gulley 2<sup>nd</sup>. Unanimous approval.
- Annual School Meeting Minutes: The group reviewed the minutes and found them without fault. Kaiya will return them to the town clerk.

**Tax Anticipation Note Approval** – The recommendation was to accept the bid of People’s United Bank at an annual interest rate of 1.35%. Available cash can be invested with the People’s United Bank.

Christine Sullivan moved to approve the Tax Anticipation Notes for FY2017 in the amount of \$630,000 with People’s United Bank. Jeremy Gulley 2<sup>nd</sup>. Unanimous approval.

**Fuel Bid Approval** Five companies submitted bids. The financial officer’s suggestion is that we accept the bid from Gillespie Fuels at a fixed, prepaid price of \$1.98/gallon +/- . Any gallons not used will be refunded by June 30, 2017. Christine Sullivan moved to accept the bid from Gillespie, Jeremy Gulley 2<sup>nd</sup>. Unanimous approval.

**Financial Report** The fiscal year has not closed yet, but most business has been wrapped up. There is still some facility work in progress which will change the fund balance before the close of the year. We ended the year with \$7000+/- reserve left for the maintenance fund.

**Principal's Report** Summer work is underway updating paperwork, the website, and planning the professional work framework for the coming year. Plans also include adjustment to the MTSS system, reflecting our reduced special education staff.

In all WWSU schools in the coming year, report cards will be issued twice a year, in mid-January and at the end of the year. Conferences will happen earlier, 1<sup>st</sup> week in November and March and will focus more on goals. This will allow things to move more holistically for the student and the teacher. This would also allow for teachers to collaborate in regards to split classrooms and specials.

The artist residency planning is also starting. They are looking at a celebration of the Mad River Path and constructing installations along the MR Path.

Hiring – there has been a preschool assistant hired, Lindsey Vandal who has been the ECO teacher for WES.

There is a new candidate to work with Cheryl Joslin for the food service.

The classroom doors that were warped/damaged have been replaced. Excavation work will be done by Mad River Garden Center and will be done this week. Planned HVAC work will be done over the summer.

**Washington West Representative Report** – there was no report.

Meeting was adjourned at 7:35.